



**Director
School of Public Administration
University of Central Florida**

Position Overview/Context: The School of Public Administration invites applicants for the position of Director of the School, a 12 month a year tenured position at the Associate or Full Professor level to begin July 2015. The School of Public Administration offers a B.A./B.S. in Public Administration, a NASPAA accredited Master of Public Administration (MPA), Master of Nonprofit Management (MNM), Master of Research Administration and a Master of Science in Urban and Regional Planning in both on-line and face-to-face modalities. The School's MPA and MNM programs are ranked in the Top 100 Graduate Programs (in each area) in the U.S. News and Worlds Report National Rankings. The School also offers undergraduate minors and graduate certificate programs in Urban and Regional Planning, Nonprofit Management, and Emergency Management and Homeland Security. Faculty of the School also participates in the Ph.D. program in Public Affairs, an interdisciplinary program housed within the College of Health and Public Affairs.

The University of Central Florida (UCF) is the second largest university in the United States located in Orlando, Florida, with a student population of approximately 60,000 students. The School is within the College of Health and Public Affairs, one of twelve academic colleges within UCF, and both the University and College stress the importance of community engagement and partnerships, and offers the unique opportunity for collaborative research and work with dedicated community professions in a wide range of policy and management areas, both within and outside of academia.

Qualifications: The successful candidate must hold a Ph.D. in Public Administration or Policy or a DPA, and have previously achieved the rank of at least a tenured Associate Professor in his or her academic career. Additionally, the successful candidate must have prior experience serving in an administrative capacity within higher education, such as serving in such role(s) as Program Coordinator, Center Director, Department Chair, Dean, or other appropriate leadership level experience within the university setting. The successful candidate will be a person who would be eligible for appointment as a tenured associate or full professor upon hire and should, therefore, have a distinguished record of scholarly achievement and teaching experience commensurate with a tenured faculty appointment at the rank of associate or full professor. Preference will also be given to candidates who have budget management experience, the ability to effectively articulate and further the visions of the school, and the ability to develop and maintain productive collaborative relationships with university administrators, faculty, staff, students and alumni. Finally, the successful candidate should have a vision and the skill set needed for engagement with community stakeholders and with individuals affiliated with state and federal agencies, foundations, and other nongovernmental organizations through community partnerships.

Duties: The successful candidate will provide academic and administrative leadership (i.e., management of human resources, budget, strategic planning, academic programming, fundraising), facilitate programs of individual and collaborative research, support and mentor faculty in necessary steps to secure external funding, work with the chairs and directors of other departments/schools within the college to promote the college mission, and promote a collegial and collaborative environment.

Application Process: To apply for this position, please visit www.jobswithucf.com and attach the following information: 1) a curriculum vitae; 2) a letter of intent succinctly describing your experience as related to the candidate qualifications delineated above, as well as your vision for the school; and 3) the names, addresses, and phone numbers of five professional references. Review of applications will begin immediately and will continue until the position is filled. *UCF is an equal opportunity/affirmative action employer. All qualified applicants are encouraged to apply, including minorities, women, veterans and individuals with disabilities. As a Florida public university, UCF makes all application materials available to the public upon request.* For further questions about the position, please contact James Beckman, Search Committee Chair, at James.Beckman@ucf.edu.